**KAPAL Conference Application Form**

Date:　　　　　Year/ Month/ Day

|  |  |
| --- | --- |
| Name of Presenter  or Panel leader | Name （　　　　　　　 　　　　　　　　　）  Affiliation（　　　　　　 　　　　　　　　　　）  Job title/ Status （ ） |
| Presentation type  (Circle the relevant one) | Individual　／　Panel　／　 Lightning talk |
| E-mail address |  |
| Phone |  |

※Please provide the following information in Page 2, using the given format.

・Title of your presentation

・Your name and affiliation

・Abstract (about 400 words, including references）

**\*Abstract should be proof-read by an English native speaker if possible.**

※This form should reach the Program Committee (see the email address below) before the deadline; please specify the category of your presentation (“Individual presentation”, “Panel session”, or “Lightning talk”) in the subject of your email message.

Email address of the Program Committee

[conf@kapal-indonesia-jepang.net](mailto:conf@kapal-indonesia-jepang.net)

Deadlines:

**Friday, 30 September 2022** for “Lightning talks”

**Friday, 7 October 2022** for “Individual presentations” and “Panel sessions”

※Accepted presenters should send their presentation materials by **Friday, 25 November 2022** in the PDF format (50MB at maximum) to the same address as above.

※The “Lightning Talk” presenters may seek individual advice from the Program Committee in the process of preparations for their presentation. In this case, they will be required to submit their draft presentation materials by earlier dates.

Format for Individual Presentation or Lightning Talk

Title:

Subtitle (if any)

Name（Affiliation）

\*Use Century font (11 point) and the word limit is around 400 words, including references.

Format for Panel session

Title:

Subtitle (if any)

About the Panel

Name of Panel leader（affiliation）

\*Use Century font (11 point) and the word limit is around 400 words, including references.

Then list the names of panelists in the following format.

Panelists

(1)Name（affiliation）Title: Subtitle (if any)

(2)Name（affiliation）Title: Subtitle (if any)

(3)Name（affiliation）Title: Subtitle (if any)

※Please note that the panel leader does not have to give a presentation in the panel.

※The expected number of panelists is two or three persons per panel. 80 or 120 minutes will be allocated to each panel, depending on the number of panelists.

※Please also attach abstracts of each panelist using the format of the second page.